

# THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

## DOCTORAL COMPLETION AWARD



### PURPOSE

To assist a woman graduate currently in employment at a tertiary Institute who will have completed a minimum of 4 years' **part time** study towards a PhD or named Doctorate. This award will enable the successful applicant to have at least 4 months free of employment and become a **full-time** student in order to make substantial progress towards completion of a PhD or named Doctorate qualification.

**If you are enrolled or intending to enrol at the University of Auckland you MUST apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form>. Applications not made online will not have a successful award recorded on your University of Auckland transcript. Applicants enrolled at other institutes in the Auckland area should apply using the following form.**

### REGULATIONS

1. **Closing date: 9 April 2018.**
2. Applicants for this award must:
  - a) be women;
  - b) be New Zealand citizens or Permanent Residents;
  - c) provide evidence of PhD or named Doctorate enrolment at an Auckland research Institute and have access to the infrastructural support needed for her research degree;
  - d) not be on paid research or study leave;
  - e) to comply with the full-time study requirements the amount of additional and paid work that an Awardee may undertake either inside or outside the University should not exceed the pro-rata equivalent of 10 hours per week during tenure of this award.
3. In making this award, the selection committee shall take account of the applicant's academic achievements, research qualifications and research plans, and shall determine the conditions of tenure in the light thereof.
4. The award may not be held concurrently with an award of equal or higher value.
5. Each applicant of these awards must submit her application **on the current prescribed application form and must include:**
  - a) an outline of the research being undertaken;
  - b) a verification statement from the Head of Department / Dean (as appropriate) as proof of enrolment;
  - c) a certified copy or statutory declaration of her academic record. (This can be in the form of a certified digital document from the tertiary institution);
  - d) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
  - e) confirmation that confidential references have been sought from two academic referees, one of whom must be the applicant's Doctoral supervisor.
6. On completion of her award, the holder must present a short report, endorsed by her supervisor, to the Awards Coordinator of The Kate Edger Educational Charitable Trust.
7. Any publications arising from the research should acknowledge the award received from The Kate Edger Educational Charitable Trust.

8. A payment of \$16,000 shall be made at the commencement of the semester in which the full time study will be undertaken.

#### **APPLICATIONS AND ENQUIRIES**

Application forms for these awards are available from:

<https://www.academicdresshire.co.nz/Academic+Awards+Available/Doctoral+and+Post+Doctoral+Awards.html>

Enquiries to: [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

Please send your completed application by:

Email attachment plus scanned copies of 4 b), c) and d) above to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz);

Or by post to:

Doctoral Completion Award

The Kate Edger Educational Charitable Trust

Private Bag 93208

Parnell

Auckland 1151;

Or hand deliver to: Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 9 April 2018.**

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**  
Application Form



All information provided is confidential

**Apart from your application, the verification statement and the reports from your referees, no other information will be considered**

### PERSONAL DETAILS

Name:

Student ID number:

Mobile:

Email:

Address:

Will you be a full-time student this year?

Are you a New Zealand citizen?

Are you a Permanent Resident of New Zealand?

**Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). If you are offered an award, you will be required to prove that you are enrolled as a full-time student for the duration of the award.**

What is your current employment status?

### DOCTORAL RESEARCH

Where are you enrolled as a doctoral student?

What was the date of your initial doctoral enrolment?

Research title:

Please write a brief abstract of your doctoral research (outline aims, objectives and significance) in no more than 500 words:

Projected submission date:

Draft budget showing how the money from this award will be spent, e.g. salary, equipment, materials, field work, software, travel, producing publications, etc.

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| TOTAL |  |

Please list all scholarships or awards you currently hold, including their annual value:

How have you funded your doctoral enrolment to date?

## SUPERVISION

Please provide the names of your doctoral supervisors

| Name | Institute |
|------|-----------|
|      |           |
|      |           |
|      |           |

## ACADEMIC RECORD TO DATE

|                           |                    |
|---------------------------|--------------------|
| Name of degree or diploma | Year attained      |
| Major academic field      | Tertiary institute |

|                           |                    |
|---------------------------|--------------------|
| Name of degree or diploma | Year attained      |
| Major academic field      | Tertiary institute |

|                           |                    |
|---------------------------|--------------------|
| Name of degree or diploma | Year attained      |
| Major academic field      | Tertiary institute |

Please list all scholarships or awards of which you were a recipient prior to your doctoral enrolment:

How many years of academic research experience do you have?

What was the nature of this research experience (e.g. Master's thesis, research assistant, summer scholarship, etc)?

Please list any refereed publications, books, patents, or reports published or accepted for publication that you have authored.

**Please attach a certified copy of your up-to-date academic record, or a current downloaded version of your unofficial transcript, accompanied by a statutory declaration (a statutory declaration form is available at the end of this application form).**

## FUTURE GOALS

What are your aspirations for the future?

## REFERENCES

You must provide a verification statement signed by your Head of Department or Dean, as applicable (see next page). Please give their title, full name, the institute where they are employed, and their position here:

We also require confidential references from two referees acquainted with your academic work, one of whom must be one of your doctoral supervisors. Please notify them to email us one of the reference forms below, and provide their names and email addresses here:

|      |               |
|------|---------------|
| Name | Email address |
| Name | Email address |

## FINAL CHECK

Please check each statement to confirm you have met all requirements:

|   |                          |
|---|--------------------------|
| I have read the purpose and regulations of the award  | <input type="checkbox"/> |
| I am a full-time student  | <input type="checkbox"/> |
| I have given full details in every section  | <input type="checkbox"/> |
| I have enclosed all the supporting documents required, including a certified copy of proof of my residency or citizenship status, and <b>either</b> a certified copy of my official transcript <b>or</b> my downloaded unofficial transcript accompanied by a statutory declaration | <input type="checkbox"/> |
| I have included a completed Verification Statement signed by my HOD or Dean   | <input type="checkbox"/> |
| I have asked two referees, one of whom is my doctoral supervisor, to email a confidential report  | <input type="checkbox"/> |

**The Selection Panel will NOT consider applications that do not contain the required information.**

Please keep a copy of your application.

Your signature:

Date:

Please send this completed application form, together with the completed verification statement, and certified copies of your official academic record or a statutory declaration accompanying your current unofficial transcript, and evidence of New Zealand Citizenship or Permanent Residence, by:

- Email attachment to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz)

- Or by post to:

Doctoral Completion Award  
The Kate Edger Educational Charitable Trust  
Private Bag 93208  
Parnell  
Auckland 1151

- Or hand deliver to:

Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 9 April 2018.**

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**  
**Verification Statement**



The purpose of the Doctoral Completion Award is to assist a woman graduate currently in employment at a tertiary Institute who will have completed a minimum of 4 years part-time study towards a PhD or named Doctorate. This award will enable the successful applicant to have at least 4 months free of employment and become a full-time student in order to enable her to make substantial progress towards completion of a PhD or named Doctorate qualification. All information supplied is confidential to those involved in the selection procedures.

**Please complete this form and return it to the applicant. It is her responsibility to send on her application with this statement attached.**

APPLICANT TO COMPLETE

Applicant's Name:  
 Doctoral research title:

HEAD OF DEPARTMENT/DEAN TO COMPLETE

The above named applicant for the Doctoral Completion Award has received official approval from \_\_\_\_\_ to undertake the research work described in her application. I confirm that she fulfils the regulations for enrolment as a full-time student.

Name:  
 Position:  
 Tertiary Institute:

Signed:

Date:



THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**  
 Reference



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Please complete the following form and e-mail to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz) using the subject line 'Doctoral Completion Award'.

| Applicant | Referee     |
|-----------|-------------|
| Name:     | Name:       |
|           | Institute:  |
|           | Department: |
|           | Position:   |

The above named applicant for the Doctoral Completion Award has selected you to support her application. The Award Selection Committee requests your candid opinion of the applicant's scholastic ability, commitment and motivation for completing the qualification within the next 12 months and any other information you consider relevant to this application.

How long have you known the applicant?

In what capacity do you know the applicant?

Signed:

Date:

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**  
 Reference



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How long have you known the applicant?

In what capacity do you know the applicant?

Signed:

Date:

# STATUTORY DECLARATION

**Note: You must sign and date this declaration in the space provided in the presence of a Justice of the Peace. The initial statement of the declaration, containing your name, address, profession, and a list of the documents being witnessed, should be completed on a computer in advance of printing this form.**

I,  , of  ,  
 , hereby solemnly and sincerely declare that

annexed to this application are documents that have been obtained without alteration from online sources.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature of declarant:

Before me, \_\_\_\_\_, Justice of the Peace for New Zealand.

Signature of Justice of the Peace:

**PLEASE NOTE THAT MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE**